

Notes

- Create the Process Flow for the T1 Auctions Website - Asset Disposal / Supply Chain
- The start and end of the bidding period should be controlled by T1 Rentals
- T1 Rentals should be able to manage the uploading of the equipment photos
- Editing the information on each equipment should be managed easily by T1 Rentals
- Check on what Database/Folder will be used for the uploaded files
- Photos can be zoomed in by the User and viewed one-by-one
- Onsite Process Asset Disposal -
 - Check the User if Repeat Bidder (*Important*)
 - If Repeat Bidder, no need to resubmit documents (except Business Permit).
 - Registration
 - Classification of Business (individual or company)
 - List down all the documents that need to be submitted
 - Individual
 - 2 Govt Valid ID (with 3 Specimen Signature)
 - TIN
 - DTI Registration (sole proprietorship)
 - Company
 - 2 Govt Valid ID of Authorized Signatory (with 3 Specimen Signature)
 - 2 Govt Valid ID of Corporate Sec. (with 3 Specimen Signature)
 - Sec. Certificate
 - AOI and Bylaws
 - BIR 2303
 - List down all the personal information that needs to be submitted
 - Individual
 - Business Name (If sole proprietorship | Indicate NA if Individual)
 - Bidder's Name
 - Email Address
 - Contact Number
 - Address
 - Nature of Business
 - Create a Radio Button
 - Construction
 - Buy and Sell
 - Others

- Preferred Password
- Equipment Category interested in
 - Create a Check/Option Button
 - Heavy Trucks
 - Service Vehicle
 - Earth Movers
 - General Rentals
 - Crane
 - Generator Sets
 - Mixer
 - Others
- Where did you find us?
 - Create a Radio Button
 - Newspaper
 - Social Media Posting
 - Text Blast
 - Word of Mouth
 - Email Blast
 - Others
- Company
 - Business Name
 - Name of Authorized Representative
 - Email Address
 - Contact Number
 - Address
 - Nature of Business
 - Create a Radio Button
 - Construction
 - Buy and Sell
 - Others
 - Preferred Password
 - Equipment Category interested in
 - Create a Check/Option Button
 - Heavy Trucks
 - Service Vehicle
 - Earth Movers
 - General Rentals
 - Crane
 - Generator Sets
 - Mixer
 - Others
 - Where did you find us?
 - Create a Radio Button

- Newspaper
- Social Media Posting
- Text Blast
- Word of Mouth
- Email Blast
- Others

- Have the User agree with the Data Privacy Act
- Submit Button
- After Registration, send an Email Notification to the Bidder about their submitted documents and information for them to check if correct
- Send an Email Notification to T1 Representatives regarding the registration of new Bidders

○ Viewing

- Bidders will be able to view all the equipment available for disposal for a specific period
- They can click the equipment to view the information and actual photos

○ Placing of Bids

- User will be able to bid on the specific equipment (no minimum bid required)
- Users should be able to bid on different types of equipment (no limit to the number of equipment they can bid on)
- All preferred bids should be placed in a Cart screen, where they can view/edit/remove their Total Bids. They should be able to see the Bid Bond amount that they are required to deposit first before submitting (Bid Bond is deductible if the User wins the Bid).

- Bid Bond Amounts

- 10,000-500,000 Bid bond: **5,000**
- 500,001-2M Bid bond: **20,000**
- 2,000,001-up bid bond: **40,000**

- Create Button

- Quick Survey, (required)

- Do you conduct onsite viewing? (yes or no)
 - Yes “rate from 1 to 5 (5 being the highest), except Yard Location”

- Select Yard Location

- Sucat HO
- Tanauan, Batangas
- Cebu
- Davao

- Clark, Pampanga
 - Assistance with On-Site Registration
 - The assistance of our Mechanics/Operator
 - Ease of navigation on the website
 - Quality of Units
 - Availability of Units
 - No “rate from 1 to 5 (5 being the highest)”
 - Ease of navigation on the website
 - Quality of Units
 - Availability of Units (are the photos complete)
 - Assistance with online inquiries
 - Submit Bid Bond (required)
 - Submit Bid (required)
- Once Bid is placed, the User should receive an Email Notification about their Total Bid for their reference.
- T1 Rentals (Finance) should receive an Email Notification about a placed bid
- Reports to be Generated
 - Total Bid Summary (sample Excel)

	Lot 1	Lot 2	Lot 3	Lot 4	Lot 5
Bidders Name	Equipment#1	Equipment#2	Equipment#3	Equipment#4	Equipment#5
Customer 1	PHP 500,000.00		PHP 250,000.00	PHP 700,000.00	
Customer 2		PHP 850,000.00			PHP 400,000.00
Customer 3			PHP 650,000.00		PHP 250,000.00

- Survey Summary
- List of Registered Accounts
- Per Bidder Summary